



SLU Study Abroad: Step by Step



Please review the study abroad steps. If you have any questions, contact your Study Abroad Staff. Please SIGN and return this form to DB 150.

Decide where you want to go!

SLU has over 12 SLU-approved programs to choose from. You can view the program information at <http://studyabroad.slu.edu>. And download the application! If you choose a SLU-approved program: Your SLU Scholarships will go with you! (*Except for the scholarship that is directly geared for housing*), your grades will transfer back (An "A" in London is an "A" at SLU) and All of your bills will come from SLU directly. (*You will never get a bill from China...unless you break something!*)

If you want to attend a non-SLU program, feel free to search through our files or bring the program information to our office (DB 150). During the decision to study abroad, talk with your advisor regarding the transferability of courses. Regardless of where you want to go, we will help you 100% of the way from finding a program to filling out forms. **Throughout the semester we offer various informational sessions, some general and some very specific. Please view the "Events Calendar" on our website or stop by our office for a schedule.**

Application Materials

Do NOT mail anything directly to the program. Bring your application materials to our office and we will mail it for you! If you are applying for a SLU-approved program, all of the application materials and requirements can be downloaded off of the website listed above. If you have any questions, always feel free to contact us.

Bring application materials to DB 150

Judicial Affairs Form

(Note for SLU China & Rome, this was part of your application)

Complete the top portion of the Judicial Form and take to the Office of Student Conduct located in BSC 313. You can find the Judicial Form

This form can be located at: <http://studyabroad.slu.edu/forms>

Bring your completed Form to DB 150



Advisor Form

(Note for SLU China & Rome, this was part of your application)

Complete the top portion of the Advisor Form and take it to your academic advisor.

This form can be located at: <http://studyabroad.slu.edu/forms>

Bring your completed Form to DB 150

YOU ARE ACCEPTED...NOW WHAT?

Congratulations! You are about to embark on a very exciting and rewarding experience, but first you must complete some important documents. Please remember that we are here to help you. If you have any questions, please always feel free to contact our office.

Admissions Letter **Bring a copy to DB 150.**



Passport

Have you applied for a passport yet? If not, do so ASAP!

<http://travel.state.gov>. You do not want to worry about this later. (In some instances you may need to apply for a visa. A visa is a sticker on your passport; therefore you will need a passport to get a visa).

Once you receive your passport, sign it and bring a copy to DB 150.

Study Abroad Checklist

You will need to have this completed before you go abroad. This form is very important and will be signed by your academic advisor & Dean, Financial Aid and Housing. This form can be located at: <http://studyabroad.slu.edu/forms>

Bring your completed checklist to DB 150.

Study Abroad Waiver of Liability

Please read and SIGN this three page documents regarding the risks and responsibilities of going abroad. This form can be located at:

<http://studyabroad.slu.edu/forms> **Bring your signed form to DB 150.**

ISIC Card

The International Student ID Card is a form of Identification that is widely accepted abroad. It also has some benefits such as discounts and insurance. **Please bring a passport sized photo with your form.** *This card is included in your program fee.

We do not use the ISIC card as a substitute for insurance; you will be required to purchase the SLU Travel Insurance plan. <http://studyabroad.slu.edu/forms>

Bring your ISIC Form AND PHOTO to DB 150.

International Travel Insurance

International Travel Insurance is required and SLU will automatically be charged to your student account. **The cost is \$250/Semester and will automatically be billed to your student account. (NOTE: \$20/week cash/check payable to Saint Louis University for Seasonal/Summer Programs.)** This plan will cover health insurance, medical evacuation and repatriation of remains to name a few. You will go to the following website to complete the online application:

<http://studyabroad.slu.edu/forms>

THIS INSURANCE IS MANDATORY-NO EXCEPTIONS OR SUBSTITUTIONS!



Flight Itinerary Form and Flight Information

Once you book your flight, please fill out the Flight Itinerary Form at <http://studyabroad.slu.edu/forms> AND print off a copy of your flight reservations. **Bring your Flight Itinerary Form & Copy of your Flights to DB 150**

Visa (If Applicable)

Of the **SLU-Approved programs**, if you are traveling to Spain, China, Belgium, Rome, Australia, France and Chile...you will need a visa. Although, we will help you with the visa process and have listed Visa information on our website, it is your responsibility to check with the consulate for any recent changes. All Consulates are different, if applicable you may be required to purchase a visa, mail it, or drive to pick up your visa (or hire an agency on your behalf to pickup your visa). Although we will help you during this process, it is the responsibility and burden of the student to obtain a visa. Again, you will need a passport to get a visa! Please view our website for more information. **Once you receive your visa, bring a copy DB 150.**

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If you have any questions, contact your Study Abroad Coordinator.

Bring this signed Form to DB 150.

SLU Campus Housing

FYI: If you have signed a contract to live on campus next semester, but now have decided to go abroad, you will need to submit a contract release to the housing office. Bring your acceptance letter, your study abroad checklist (for them to sign) and your contract release form to: Village apartments, Building B. If you would like housing for the semester after studying abroad, again you will need to contact this office. *(Do not bring this to DB 150)*

*****Once you have done all of the above...your study abroad file will be complete! *****

PLEASE SIGN BELOW AND RETURN TO DB 150

I acknowledge that I understand and accept the Study Abroad Steps and procedures listed above.

NAME _____ **SIGNATURE** _____ **ID** _____